# Terms & Conditions for Internal Employee Website

Effective Date: 10 November 2025

# 1. Purpose

This website is provided by Amsterdam Marriott Hotel for internal use by employees. Its sole purpose is to share official company information, policies, and resources.

## 2. Access

Access is restricted to authorized employees of Amsterdam Marriott Hotel. Employees must use their official login credentials and keep them confidential.

## 3. Acceptable Use

The website is for work-related informational purposes only. Do not use the site for personal, commercial, or unlawful activities.

## 4. Confidentiality

All content on this site is confidential and intended for internal use only. Employees must not share or distribute any information outside the organization without prior authorization.

# 5. Intellectual Property

All materials, including text, graphics, and documents, are the property of Amsterdam Marriott Hotel. Unauthorized copying or reproduction is prohibited.

## 6. Monitoring

Amsterdam Marriott Hotel may monitor access and usage for security and compliance purposes.

# 7. Liability

Amsterdam Marriott Hotel strives to ensure accuracy but does not guarantee that all information is error-free. The company is not liable for any damages resulting from reliance on the information provided.

#### 8. Updates

These Terms & Conditions may be updated periodically. Employees will be notified of significant changes.

#### 9. Contact

For inquiries regarding these Terms & Conditions, please contact anastasia.matveevskaya@marriott.com.

These Terms & Conditions are subject to Amsterdam Marriott Hotel's internal policies and employee handbook.